

WASHINGTON SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

Voting Meeting – Monday, May 13, 2024  
High School Cafeteria

6:30 pm

AGENDA

I. Call to Order by Board President

II. Roll Call

III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement

**Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

**Audio/Video Recording Statement**

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

IV. Additions or Changes to the Agenda

V. Opportunity for Public Participation in Accordance with Policy No. 005

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

VI. Recognitions

Retirement Recognitions

Deanna Warco	1991-2024	33 Years of Service
Marc Spina	2009-2024	15 Years of Service

VII. Special Presentations

- Andreas Dometakis from HHSDR – Presentation on High School Renovation Project
- Chris Brewer from Dinsmore & Shohl – Bond Issue for the High School Renovation Project

VIII. Board Member Questions on the Agenda

IX. Adoption of Agenda

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion\_\_\_\_\_ Second\_\_\_\_\_

X. Approval of Minutes

Motion to approve the minutes of the April 15, 2024 regular voting meeting and the May 6, 2024 worksession meeting, as presented. *(All minutes are uploaded on OneDrive in the “Board Minutes” folder.)*

Motion\_\_\_\_\_ Second\_\_\_\_\_

**XI. Treasurer’s Report**

Motion to accept the April 30, 2024 Treasurer’s Report, as presented. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XII. Recommendations of the Administration**

A. Personnel

The superintendent recommends approval of the following:

1. Grant permanent contracts, in accordance with the School Laws of Pennsylvania, to the following teachers who have completed at least three years of satisfactory service and are properly certified:  
**Spenser Anderson, Neil Freeze, Kelly Hrabovsky, Emily Walsh, Timothy Witsenke and Kelsey Young**
2. Resignation of **George Kostelnik** as Building and Maintenance Supervisor, after 8 years of service in the district. Mr. Kostelik’s last day of work will be June 30, 2024.
3. Reclassification of **Mary McGinnis** from a part-time foodservice worker to a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, retroactive to April 29, 2024.
4. Reclassification of **James Baughman** from a part-time custodian to a full-time custodian, 260 days a year, 8 hours a day, retroactive to May 10, 2024.
5. Approval of **Diana Jandres-Aguilera** as substitute custodians for the summer months, at the rate of \$14 per hour.
6. Family Medical Leave for **Employee #1947** effective May 13, 2024 through June 7, 2024. *(Per the Family and Medical Leave Act and District Policy No. 410, eligible employees are entitled to take up to 60 unpaid days during a 12-month period for the specific type of FMLA leave requested by this employee.)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

7. Supplemental employment of the following teachers for summer school programs:

Summer Learning Academy for Grades K through 6:

**Teachers: Keri Griffith, Tiffani Titler, Ashley Belcastro, Erin Nikolopoulos, Brittany Ellis, Fiauna Kukuda and Andrew Engel**  
**Program Coordinator: Tiffani Lusk**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Summer Learning Academy for Grades 7 and 8:

**Teachers: Anthony Belcastro and Ron Todd**  
**Substitute: Mercedes Conner**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Summer School Credit Recovery / Credit Advancement / Cyber Summer School for Grades 9 through 12:

**Teachers: Ali Cottom and Jessica Gardner**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Extended School Year (ESY) Program for Grades K through 12: *(Federally Mandated)*

**Teachers: Jessica Gardner, Ron Todd, Amie Camps, and Josh O'Brien**

**Paraprofessionals: Kelly Engel, Mary Palmer, Courtney Carroll,**

**Kortnee Williams and Robin Meller**

**Coordinator/Speech Therapist: Keri Griffith**

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. Athletics

The superintendent recommends approval of the following:

- 1. Recommend **Mike Bosnic** as Athletic Director for the 2024-2025 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- 2. Assistant and Volunteer Coaches for the 2024-2025 Fall sports season:

Football

Mike Bosnic, Sr.	First Assistant	Step 13+	Stipend TBD
Rich Barnes	Varsity Assistant	Step 13+	Stipend TBD
John Digon	Varsity Assistant	Step 13+	Stipend TBD
Lance Vallee	Varsity Assistant	Step 13+	Stipend TBD
George Walz	Volunteer		
John Bennett	Volunteer		
Jon Weber	Volunteer		
Marcus Dulik	Volunteer		
Randy Walters	Volunteer		
Ron Todd	7 <sup>th</sup> & 8 <sup>th</sup> Head Coach	Step 13+	Stipend TBD
Zyan Wallace	7 <sup>th</sup> & 8 <sup>th</sup> Assistant	Step 1-3	Stipend TBD
Michael Digon	7 <sup>th</sup> & 8 <sup>th</sup> Assistant	Step 1-3	Stipend TBD
Isaiah Robinson	7 <sup>th</sup> & 8 <sup>th</sup> Assistant	Step 1-3	Stipend TBD
Kyle Winters	Volunteer		
Eric Bird	Volunteer		
Wray Adams	Equipment Manager	Step 13+	Stipend TBD
Bobby Russell	Volunteer Equip. Asst.		
JJ Johnson	Volunteer Equip. Asst.		
Andy Maher	Volunteer Equip. Asst.		

Motion \_\_\_\_\_ Second \_\_\_\_\_

Volleyball

Joyce Eisiminger	Varsity Assistant	Step 13+	Stipend TBD
Gretchen Battafarano	Volunteer		

Motion \_\_\_\_\_ Second \_\_\_\_\_

Cross Country

Lee Bigelow  
Elijah Frazier

7<sup>th</sup> & 8<sup>th</sup> Coach  
Volunteer

Step 7-9

Stipend TBD

Motion\_\_\_\_\_

Second\_\_\_\_\_

Softball

Tyrone Wormsley  
Kierston Wormsley  
Tayler Gorby

Assistant – Jr. High  
Volunteer  
Volunteer

Step 4-6

Stipend TBD

Motion\_\_\_\_\_

Second\_\_\_\_\_

- 3. Wash High Boys’ Basketball Booster Club and their By-Laws. *(Uploaded on OneDrive)*

Motion\_\_\_\_\_

Second\_\_\_\_\_

- 4. Disband the Boys’ Co-Op Soccer Program between Wash High, Fort Cherry and Burgettstown, effective at the end of the 2023-2024 school year.

Motion\_\_\_\_\_

Second\_\_\_\_\_

- 5. Create a Girls’ Co-Op Soccer Program between Wash High, Fort Cherry and Burgettstown, effective at the beginning of the 2024-2025 school year.

Motion\_\_\_\_\_

Second\_\_\_\_\_

C. Board Policy

The superintendent recommends approval of the following:

- 1. Second reading and adoption, pursuant to Washington School District Policy No. 001, of the following policies: *(Uploaded on OneDrive)*  
Policy #507 – Withdrawal from School  
Policy #513 – Tobacco Use by Students  
Policy #521 – Searches  
Policy #819 – School Calendar  
Policy #820 – School Days  
Policy #821 – Emergency Preparedness

Motion\_\_\_\_\_

Second\_\_\_\_\_

D. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

- 1. The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2024-2025 school year, at no cost to the district. *(Uploaded on OneDrive)*
- 2. The following Intermediate Unit 1 Agreements for the 2024-2025 school year: *(Uploaded on OneDrive)*
  - a. Educational Services Agreement
  - b. Access Services Agreement – IU1 – Based Staff
  - c. Access Reimbursement Service Agreement – Administrative Support Only

- d. Alternative Education for Disruptive Youth Educational Services Agreement
  - e. Curriculum Services Agreement
  - f. Partial Hospitalization Program Services Agreement
3. Five-year Agreement with Panorama Education to provide software program which will monitor and provide personalized support for student progress in academics, attendance, behavior, and social-emotional learning. This program will be for 7<sup>th</sup> through 12<sup>th</sup> grade students, at a cost of \$88,762.50, effective July 1, 2024 through June 30, 2029. *(Partial payment of agreement will be through ARP ESSER funds.) - Uploaded on OneDrive*

Motion\_\_\_\_\_

Second\_\_\_\_\_

**E. Business and Finance**

The superintendent recommends approval of the following:

- 1. Western Area Career & Technology Center’s 2024-2025 proposed budget totaling \$6,245,470, which represents an increase over last year’s budget in the amount of \$338,997. Washington School District’s contribution will increase from \$297,452.11 to \$320,507.35, which represents an increase of \$23,055.24. This figure is based on an estimated Average Daily Membership of 54.46.
- 2. Designation of Depositories for school funds. *(Uploaded on OneDrive)*
- 3. Terminate Washington School District’s membership in the Intermediate Unit 1 Health Insurance Consortium Trust, effective June 30, 2024, upon the conclusion of the 2023-2024 school year. *(Uploaded on OneDrive)*
- 4. Renew the District’s dental coverage with United Concordia, under a fully-insured funding arrangement, effective July 1, 2024. *(Uploaded on OneDrive)*
- 5. The following resolutions, should the District decide to issue bonds to finance the high school renovation project: *(Uploaded on OneDrive)*
  - a. Appointment Resolution for Bond Counsel and Banker
  - b. Engagement Letter for Bond Counsel Services
  - c. Reimbursement Resolution
- 6. Authorized Official Resolution for Improvement Grant  
 Be it RESOLVED, that the Washington School District of Washington County, PA hereby request a public School Facility Improvement grant of \$2,500,000.00 from the Commonwealth Financing Authority to be used for construction and renovation of Washington High School’s exterior brick work and replacement of all windows.

Be it FURTHER RESOLVED, that the District does hereby designate Mr. Richard Mancini, Director of District Operations, as the official to execute all documents and agreements between Washington School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Lisa Coffield, duly qualified Secretary of the Washington School District, Washington County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Washington School District’s School Board of Directors at a

meeting on May 13, 2024 and said Resolution has been recorded in the Minutes of the Washington School District and remains in effect as of this date.

- 7. Award the following bids for the high school renovation project: *(Uploaded on OneDrive)*
  - a. Accept the bid for the high school masonry construction from Mariani & Richards, Inc., at the bid price of \$4,843,000 (base bid of \$4,219,000 and alternate bid of \$624,000.)
  - b. Accept the bid for the high school window construction from AB Specialties, Inc., at the bid price of \$2,062,600 (base bid of \$1,975,000 and alternate bid of \$87,600.)

Motion \_\_\_\_\_ Second \_\_\_\_\_

F. Appointment of Tax Collectors

The superintendent recommends approval of the following:

- 1. RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2022 effective July 1, 2023, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. *(Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Election of Board Treasurer

The Board recommends approval of the following:

- 1. That the Board elect \_\_\_\_\_ to serve as the school district Treasurer from July 1, 2024 to June 30, 2025. *(The Board of School Directors shall annually, during the month of May, elect a treasurer to serve for one year beginning the first day in July following such election.)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

H. Appointment of School Physician and School Dentist for the 2024-2025 School Year  
The superintendent recommends approval of the following:

- 1. Appointment of Cornerstone Care, Inc. to provide School Physician and School Dentist services for Washington School District for the 2024-2025 school year. (*Uploaded on OneDrive*)

Motion \_\_\_\_\_ Second \_\_\_\_\_

I. Flexible Instruction Day (FID) Program Application:

The superintendent recommends approval of the following:

- 1. Submission of the Flexible Instructional Day (FID) Program application for the 2024-2025, 2025-2026 and 2026-2027 school years.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIII. Ratification and Payment of Bills – Treasurer**

Motion to approve ratification and payment of bills as presented. (*Uploaded on OneDrive*)

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIV. Unfinished Business**

**XV. New Business**

**XVI. Solicitor’s Report**

**XVII. Special Representative Reports**

- A. Western Area Career & Technology Center – Mrs. Tara Sparks-Gatling
- B. PSBA Representative – Mrs. Kilgore
- C. Parking Authority – Mr. Mancini and Mr. Jones
- D. Citywide Development Corporation (CDC) – Mr. Mancini
- E. Updates from Activities, Education and Policy Committee Representatives

**XVIII. Information**

**A. June Board Meeting**

Worksession Meeting – Monday, June 10, 2024 at 6:30 pm in the high school cafeteria  
Regular Voting Meeting – No meeting scheduled

**B. Concerts – Jr. High School Concert Band and Chorus, and HS Jazz Band**

Wednesday, May 15<sup>th</sup> at 7:00 pm in the high school gym

Park School Intermediate Band/Chorus Concert

Tuesday, May 14<sup>th</sup> at 6:00 pm in the elementary school auditorium

**C. Awards Day Programs**

Elementary School – Wednesday, June 5<sup>th</sup> at 9:30 am in the auditorium

Junior High School – Tuesday, June 4<sup>th</sup> at 2:00 pm in the gymnasium

High School – Tuesday, June 4<sup>th</sup> at 9:00 am in the gymnasium

**D. Graduation and Last Day of School for Students** – Thursday, June 6<sup>th</sup>

**E. Clerical Day** – Friday, June 7<sup>th</sup>

**XIX. Adjournment**

**XX. Executive Session**